



## **Ledding Library Board Meeting**

**August 27, 2012, 6:30 PM  
Ledding Library Pond House**

**Meeting called by:** Library Board Chair Mark Docken

**Board Members present:** Mark Docken, Laura Gamble, Kathy Gannett, Melissa Perkins, Ron Rasch, Ed Zumwalt

**Board Members absent:** Kay Sweetland Bower

**Library Staff:** Katie Newell

## **MEETING MINUTES**

**CALL TO ORDER** – Library Board Chair Mark Docken called the meeting to order at 6:30 pm.

**APPROVAL OF MINUTES** – The minutes of the 7/23 meeting were approved.

### **NEW BUSINESS**

#### **LIBRARIAN'S REPORT**

Kay Sweetland Bower submitted her letter of resignation from the Library Board. Her term ends March 31, 2013, so a replacement will need to be found since our alternate has already filled a seat. Melissa Perkins suggested a new format for the alternate position that Katie Newell will pass on to the City.

The Library will be holding an All-staff meeting at 2:00 pm, Tuesday, September 11, 2012. There will be training provided by the City attorney's office on Mandatory Reporting Guidance for Libraries.

Review of the monthly report for July and the current patron count stats for August. Ebook stats for the month of July were also reviewed. Ledding Library ranked last in the network with Ebooks representing only .84% of total circulation.

Gladstone and Canby libraries both received the go ahead from their governing bodies to proceed with their expansion plans.

## OLD BUSINESS

There was no old business.

## PROJECT UPDATES AND PROGRESS REPORTS

1. **Milwaukie Poetry Series update** – Ron Rasch reported that the schedule for the 6<sup>th</sup> season, 2012-2013, has been finalized. First reading will be 7:00 pm, Wednesday, September 12<sup>th</sup>.
2. **Author's Series** – Kathy Gannett reported that the committee supports the name *Ledding Cultural Forum* for the series. *Mink River* author Brian Doyle has confirmed he will speak on June 6, 2013. The October author cancelled, so Melissa is reaching out to Shawn Levy; Laura will contact Randy Gragg as a backup. Mike Richardson from Dark Horse will speak in November. The Board chose a logo for the series. A script needs to be written so we are telling the authors the same thing. Laura will work on the Oregon Cultural Trust grant.
3. **Library Expansion Task Force** – City Council is going to concentrate its efforts on the completion of the River Front project at this time. This gives the LETF time to hire a consultant/architectural firm to do a needs-assessment and project proposal to present to the Council next year. To accomplish this, the LETF needs to meet on a monthly basis and keep the Library in the minds of Council.

## MISCELLANEOUS NEWS

- Mark brought up the issue on committee/board member etiquette in response to *The Oregonian* article by Lisa Batey. Ms. Batey is a member of the LETF. Mark is writing a letter to the Mayor and City Council asking for clarification of any policies/guidelines regulating the behavior of committee/board/task force members. Kathy made the motion that Mark write a letter expressing concern over opinion letters to the media and what guidelines are in place. Ed seconded the motion.

The meeting was adjourned at 7:53 pm.

## NEXT MEETING DATE

Monday, September 24<sup>th</sup>, 2012, 6:30 pm at Ledding Library Pond House.

Please contact Katie Newell at 503-786-7584 or [newellk@ci.milwaukie.or.us](mailto:newellk@ci.milwaukie.or.us) if you cannot attend the meeting.